

**BOARD OF SUPERVISORS**

*Brown County*

305 E. WALNUT STREET  
P. O. BOX 23600  
GREEN BAY, WISCONSIN 54305-3600



E-Mail [BrownCountyCountyBoard@co.brown.wi.us](mailto:BrownCountyCountyBoard@co.brown.wi.us)

PHONE (920) 448-4015 FAX (920) 448-6221

**"PUBLIC NOTICE OF MEETING"**

**Pursuant to Section 19.84 Wis. Stats., notice is hereby given to the public that the following meetings will be held**

**THE WEEK OF AUGUST 20 – 24, 2012**

**MONDAY, AUGUST 20, 2012**

*1:30 p.m.	Solid Waste Board	Port & Solid Waste Office 2561 S. Broadway
*3:00 p.m.	Housing Authority	Room 604, City Hall 100 N. Jefferson Street

**TUESDAY, AUGUST 21, 2012**

(No Meetings)

**WEDNESDAY, AUGUST 22, 2012**

~~\*6:00 p.m.~~ ~~Human Services Committee~~ – **CANCELLED**

**THURSDAY, AUGUST 23, 2012**

*7:30 a.m.	ADRC - Personnel and Policy Committee	ADRC 300 S. Adams Street
*8:30 a.m.	ADRC - Board of Directors	ADRC 300 S. Adams Street
*5:00 p.m.	Administration Committee	Room 200, Northern Building 305 E. Walnut Street
*6:00 p.m.	Library Board	Central Library 515 Pine Street

**FRIDAY, AUGUST 24, 2012**

(No Meetings)

Any person wishing to attend who, because of a disability, requires special accommodation, should contact the Brown County Human Resources Office at 448-4065 by 4:30 p.m. on the day before the meeting so that arrangements can be made.

**PORT AND SOLID WASTE DEPARTMENT**

*Brown County*

2561 SOUTH BROADWAY  
GREEN BAY, WI 54304

PHONE: (920) 492-4950

FAX: (920) 492-4957

DEAN R. HAEN

INTERIM PORT & SOLID WASTE DIRECTOR

**- PUBLIC NOTICE -**

**BROWN COUNTY SOLID WASTE BOARD**

**Monday, August 20, 2012**

1:30 p.m. at the Port and Solid Waste Office  
2561 S. Broadway, Green Bay, WI 54304

**Agenda:**

1. Call to Order
2. Roll Call
3. Approval/Modification – Meeting Agenda
4. Approval/Modification – Meeting Minutes of July 23, 2012
5. Municipal Solid Waste Management Services Agreement – Request For Approval
6. Private Solid Waste Management Services Agreement(s) – Request For Approval
7. Landfill Reductions, Inc Contract – Request For Approval
8. Municipal Recycling Agreement Amendment III – Update
9. WI Dept. of Ag, Trade and Consumer Protection (DATCP) 2013 Prescription Drug Grant – Request for Approval
10. WI Dept. of Ag, Trade and Consumer Protection (DATCP) 2013 Household Hazardous Waste/Ag Program Grant – Request for Approval
11. 2013 Budget - Update
12. Pilot Leachate Recirculation - Update
13. Director's Report
14. Such other Matters as Authorized by Law
15. Adjourn

Dean R. Haen  
Interim Port & Solid Waste Director

**AGENDA**  
**BROWN COUNTY HOUSING AUTHORITY**  
**Monday, August 20, 2012, 3:00 p.m.**  
**City Hall, 100 N. Jefferson Street, Room 604**  
**Green Bay, WI 54301**

**MEMBERS:** Tom Diedrick–Chair, Rich Aicher–Vice Chair, Darlene Hallet, Ann Hartman,  
Ald. Andy Nicholson

**APPROVAL OF MINUTES:**

1. Approval of the June 23, 2012 minutes of the Brown County Housing Authority

**COMMUNICATIONS:**

2. Letter from Brown County Executive and Chairman of the Board of Supervisors regarding decision to assume management of the Housing Choice Voucher Program

**REPORTS:**

3. Report on Housing Choice Voucher Rental Assistance Program
  - A. Preliminary Applications
  - B. Unit Count
  - C. Housing Assistance Payments Expenses
  - D. Housing Quality Standard Inspection Compliance
  - E. Program Activity/52681B (administrative costs, portability activity, SEMAP)
  - F. Family Self-Sufficiency Program (client count, escrow accounts, graduates, new contracts, homeownership)
  - G. VASH Reports (active VASH, new VASH)
  - H. Langan Investigations Criminal Background Screening and Fraud Investigations

**OLD BUSINESS:**

4. Discussion and possible action on a request by Cardinal Capital Management to project base 52 vouchers for a veterans' housing project
5. Discussion and possible action concerning alternative staffing options for Housing Choice Voucher Program

**NEW BUSINESS:**

None

**INFORMATIONAL:**

6. Request by ICS to respond to BCHA's decision to take the HCV Program "in-house"
7. Review of WAHA District IV Commissioner Training

**BILLS:**

**FINANCIAL REPORT:**

**STAFF REPORT:**

AGING & DISABILITY RESOURCE CENTER OF BROWN COUNTY  
PERSONNEL & POLICY COMMITTEE MEETING

**Thursday, August 23, 2012 at 7:30 a.m.**

ADRC - 300 South Adams Street  
Green Bay, WI 54301

**AGENDA**

1. Pledge of Allegiance
2. Adoption of agenda.
3. Approval of the minutes of the regular meeting of January 12, 2012.
4. Discussion and recommendation regarding Class and Compensation Evaluation for Accountant.
5. Announcements.
6. Adjourn.

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Tom Diedrick, Chairperson  
Aging & Disability Resource Center  
of Brown County

Notice is hereby given that action by the Committee may be taken on any of the items which are described or listed in this agenda.

Any person wishing to attend, who because of a disability requires special accommodation, should contact the ADRC of Brown County Office at (920) 448-4300 two days before the meeting so that arrangements can be made.

ADRC Vision: "Building a community that values, empowers, and supports seniors, adults with disabilities and their caregivers"

AGING & DISABILITY RESOURCE CENTER OF BROWN COUNTY  
BOARD OF DIRECTOR'S MEETING

**Thursday, August 23, 2012 at 8:30 a.m.**

300 S. Adams Street, Green Bay, WI 54311

**AGENDA**

<b>Agenda Item</b>	<b>Handout</b>	<b>Action Required</b>
1. Pledge of Allegiance		
2. Adoption of Agenda		
3. Approval of the minutes of regular meeting July 11, 2012	#3	Yes
4. Comments from the public		
5. Finance Report <ul style="list-style-type: none"><li>a. Review and approval of July 2012 Finance Report</li><li>b. Review and approval of Restricted Donations</li><li>c. Approval of Final Audit</li></ul>	#5a #5b #5c	Yes
6. Mutual of America fee disclosure requirements	#6	Yes
7. Personnel Committee Report		Yes
8. Red Cross Request for vehicle repairs		Yes
9. Staff Report: Add Life Center, Classrooms and Programs		Yes
10. Building Maintenance: Air Conditioner Long Term Plan	#10	Yes
11. Aging Unit Plan Goals	#11	
12. Aramark Contract Update		
13. Family Care Update		
14. Directors Report <ul style="list-style-type: none"><li>a. ADRC/County Draft Paper</li><li>b. Aging Network Conference</li><li>c. Budget Submission with County Executive</li></ul>	#14a #14b	
15. Legislative Updates		
16. Announcements		
17. Next Meeting-September		
18. Adjourn		Yes

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Tom Diedrick, Chairperson  
Aging & Disability Resource Center  
of Brown County

Notice is hereby given that action by the Committee may be taken on any of the items which are described or listed in this agenda.

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# BOARD OF SUPERVISORS

## Brown County



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### **ADMINISTRATION COMMITTEE**

Steve Fewell, Chair

, Vice Chair

David Steffen, Thomas De Wane, Tim Carpenter

### **ADMINISTRATION COMMITTEE**

**Thursday, August 23, 2012**

**5:00 p.m.**

**Room 200, Northern Building**

**305 E. Walnut Street**

- I. Call to Order.
- II. Approve/Modify Agenda
- III. Election of Vice-Chair.
- IV. Approve/Modify Minutes of July 26, 2012.

### **Communications**

1. Communication from Supervisor Robinson, Erickson and Fewell re: If the BC Housing Authority continues on the path of transferring management, we request that they do an RFP before awarding the contract, stating their reasons for seeking a new vendor. *Referred from August County Board.*

### **Treasurer**

2. Budget Status Financial Reports for June and July, 2012.
3. Treasurer's Financial Report for the Months of May and June, 2012.

### **Information Services**

4. Budget Status Financial Report for June, 2012.
5. Director's Report.

### **Human Resources**

6. Budget Status Financial Report for June, 2012.
7. Activity Report for July, 2012.

### **Department of Administration**

8. Budget Status Financial Report for June, 2012.
9. Countywide Financial Analysis as of June, 2012.
10. 2012 Budget Adjustment Log.
11. June 30, 2012 Vehicle Listing.
12. Review of Purchasing Policy. *Held for one month.*
13. Director's Report.

### **Corporation Counsel**

14. Closed Session: Pursuant to Wis. Stats. § 19.85(1)(e) for the purpose of deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session; and pursuant to Wis. Stats. § 19.85(1)(g) to confer with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. (Getmor Enterprises, LLC vs. Brown County, Case No. 12-C-633 Litigation)

### **Child Support, County Clerk** – No agenda items.

### **Other**

15. Audit of bills.
16. Such other matters as authorized by law.

Steve Fewell, Chair

Notice is hereby given that action by the Committee may be taken on any of the items which are described or listed in this agenda. Please take notice that it is possible additional members of the Board of Supervisors may attend this meeting, resulting in a majority or quorum of the Board of Supervisors. This may constitute a meeting of the Board of Supervisors for purposes of discussion and information gathering relative to this agenda.

# LIBRARY

515 PINE STREET  
GREEN BAY, WISCONSIN 54301-5194

**LYNN M. STAINBROOK**  
DIRECTOR

PHONE (920) 448-4400 Ext. 351  
FAX (920) 448-4364

E-MAIL [Stainbrook\\_LM@co.brown.wi.us](mailto:Stainbrook_LM@co.brown.wi.us)  
WEBSITE [www.browncountylibrary.org](http://www.browncountylibrary.org)

## **BROWN COUNTY LIBRARY BOARD**

**Brown County Central Library  
515 Pine Street, downtown Green Bay**

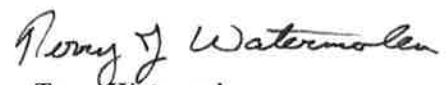
**Thursday, August 23, 2012**

**6:00 p.m.**

### **AGENDA**

1. Approve/modify agenda
2. Minutes, bills and communications
3. Open forum for the public
4. Information Services report on services received
5. Facilities Report
6. Accountant's report
  - a. Financial report
  - b. Acceptance of gifts, grants and donations
7. Budget
8. Library Board Retreat
9. Report of Work Rules Committee
  - a. Approve Dress Code Policy
  - b. Approve Confidentiality Policy
10. Nicolet Federated Library System
  - a. Monthly update
11. President's report
12. Director's report
13. Closed session pursuant to Section 19.85 (1) (g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.
14. Return to Open Session
15. Possible action regarding Library Board authority
16. Such other matters as are authorized by law
17. Adjournment

**Notice is hereby given that action by the committee may be taken on any of the items which are described or listed in this agenda.**

  
**Terry Watermolen**  
President





# AUGUST 2012



SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
			1  Public Safety 5:30 pm	2  Ed & Rec 5:30 pm	3	4
5	6  Executive Cmte 5:30 pm	7	8	9	10	11
12	13  Veterans Recognition Subcommittee 5:00	14	15  <b>Board of Supervisors</b> <b>7:00 pm</b> Ed & Rec Informational	16  <del>Facility Master Plan SubCommittee</del> 5:00 pm <i>Cancelled</i> 	17	18
19	20	21	22  <del>Human Svc</del> 6:00 pm <i>Cancelled</i>	23  Admin 5:00 pm	24	25
26	27  Land Con 6:00 pm PD&T 6:30 pm @ Advance	28	29	30  	31	



# SEPTEMBER 2012

						1
2	3	4	5  Public Safety 5:30 pm	6  Ed & Rec 5:30 pm	7	8
9  	10  Executive Cmte 5:30 pm	11	12  EMS 1:30 pm	13  	14	15
16	17	18  Vets Recognition Subcommittee 5:00 pm	19  <b>Board of Supervisors</b> <b>7:00 pm</b>	20	21	22  <i>Autumn begins</i>
23	24  Land Con 6 pm Plan Dev & Trans 6:30 pm	25  Crim. Justice Coord. Board 3:30 pm	26  Human Svc 6:00 pm	27  Admin 5:00 pm	28	29
30  						

## **BROWN COUNTY COMMITTEE MINUTES**

- Planning Commission Board of Directors – Transportation Subcommittee (August 29, 2011 and August 13, 2012)
- Veterans Recognition Subcommittee (August 13, 2012)

**To obtain a copy of Committee minutes:**

[http://www.co.brown.wi.us/minutes\\_and\\_agendas/](http://www.co.brown.wi.us/minutes_and_agendas/)

**OR**

**Contact the Brown County Board Office or the County Clerk's Department**

**MINUTES**  
**BROWN COUNTY PLANNING COMMISSION BOARD OF DIRECTORS**  
**TRANSPORTATION SUBCOMMITTEE**  
**Monday, August 29, 2011**  
**Green Bay Metro Transportation Center**  
**901 University Avenue**  
**Green Bay, Wisconsin**  
**10:00 a.m.**

**ROLL CALL:**

***(Voting)***

Jeff Agee-Aguayo	_____	Tom Klimek	<u>  X  </u>
Bill Balke – Vice-Chair	_____	Brian Lamers - Chair	<u>  X  </u>
Bob Bartelt	_____	Doug Martin	<u>  X  </u>
Craig Berndt	<u>  X  </u>	Tom Miller	_____
Graham Callis	<u>  X  </u>	Rebecca Nyberg	<u>  X  </u>
Mike Finn	_____	Eric Rakers	<u>  X  </u>
Steve Grenier	<u>  X  </u>	Derek Weyer	_____
Ed Kazik	<u>  X  </u>	Tom Wittig	<u>  X  </u>

***(Non-voting)***

Alexis Kuklenski (FHWA – Madison)	_____
John Nordbo (WisDOT – Madison)	_____
Aileen Switzer (WisDOT – Madison)	_____
William Wheeler (FTA Region 5)	_____

**Others Present:** Lisa J. Conard, Gail Garrity-Reed, and Cole Runge.

**ORDER OF BUSINESS:**

B. Lamers called the meeting to order at 10:00 a.m.

1. Approval of the March 17, 2011, Transportation Subcommittee meeting minutes.

A motion was made by S. Grenier, seconded by C. Berndt, to approve the March 17, 2011, Transportation Subcommittee meeting minutes. Motion carried.

2. Recommendation to the BCPC Board of Directors regarding the 2012 Transportation Planning Work Program.

In addition to normal work program tasks, C. Runge reviewed the following:

- MPO Long-Range Transportation Plan Performance Measures Implementation. The MPO's Long-Range Transportation Plan Update that was adopted by the Brown County Planning Commission Board of Directors (MPO Policy Board) on November 3, 2010, includes a list of transportation system performance measures. These measures address transportation facilities, transit operations, transit capital, specialized transportation services, safety, system operations and congestion management, environmental justice, and implementation of adopted plans and studies
- 2009-2013 Transit Development Plan (TDP) Implementation. In 2011, MPO staff will continue to work with Green Bay Metro, the metropolitan area communities, the public, and many other organizations and agencies to continue implementing the 2009-2013 TDP's

recommendations. MPO staff will also begin preparing for the development of the next TDP in 2013.

- Bicycle and Pedestrian Facility Inventory and Model Ordinance Development. In 2012, MPO staff will help the BCPC finish a bicycle and pedestrian facility inventory and gap analysis of the metropolitan area. This project will create a model site design review ordinance that can be used by communities to promote bicycle- and pedestrian-friendly developments. The final product will also include a best practices guide that includes diagrams, pictures, and three-dimensional renderings of sites that can be easily and safely reached by bicyclists and pedestrians.
- Urbanized Area and Metropolitan Planning Area Boundary Updates. The US Census Bureau released block-level population data from the 2010 US Census in the spring of 2011. By the spring of 2012, the Census Bureau is expected to identify and release the areas of urbanization that MPOs must use to define their new Urbanized Area and Metropolitan Planning Area Boundaries. After the Green Bay MPO receives its area of urbanization in 2012, staff will work with representatives of WisDOT and FHWA to define the MPO's 2010 Urbanized Area Boundary and 2045 Metropolitan Planning Area Boundary. These boundaries will then be presented to the MPO's Technical Advisory Committee and Policy Board for approval.
- Urban Functional Classification System Update. After the Green Bay MPO's new Urbanized Area Boundary is defined and approved, staff will work with WisDOT and FHWA representatives to update the streets and highways that are included on the urban functional classification system. The updated urban system will then be presented to the MPO's Technical Advisory Committee and Policy Board for approval.
- Environmental Impact Statement for Transportation Improvements in the Southern Portion of the Green Bay Metropolitan Area (Non-MPO Activity). In 2011, MPO staff continued to develop an EIS to identify a preferred method of handling projected transportation demand in the southern portion of the Green Bay Metropolitan Area. Staff will continue to work with WisDOT, FHWA, the project's cooperating and participating agencies, the Stakeholder Committee, and the public to complete the Draft EIS. Some of the work that will occur in 2012 includes identifying a preferred alternative and completing the draft environmental document.

A motion was made by T. Klimek, seconded by E. Kazik, to recommend approval of the 2012 Transportation Planning Work Program to the BCPC Board of Directors. Motion carried.

3. Recommendation to the BCPC Board of Directors regarding the 2012-2016 Transportation Improvement Program for the Green Bay Urbanized Area.

L. Conard stated that a public hearing was held before the BCPC Board of Directors (MPO Policy Board) the evening of August 3 and a 30-day public review period was held regarding the TIP. Staff did not receive any comments.

L. Conard stated that staff has updated the TIP to reflect the addition of 2016 projects and changes in the 2012-2015 program.

L. Conard referred the subcommittee to table B-12. WisDOT staff has estimated the STP-Urban allocation for the Green Bay Urbanized Area to be approximately \$2,500,000 for the years 2015-2016.

Staff has conducted a review of projects eligible for STP-Urban funds and developed funding scenarios.

L. Conard stated staff is recommending scenario #2 which includes the following projects:

**Gray Street – Dousman Street to Velp Avenue – reconstruction with shared outside land with sidewalks present**

Project Cost: \$2,062,500

Eligible Funding: \$1,650,000 (80%)

Recommended Funding: **\$1,650,000** (80%)

**Greene Avenue – Libal Street to East River Drive – reconstruction with bike lanes and sidewalk on the south side of the street**

Project Cost: \$381,850

Eligible Funding: \$305,480 (80%)

Recommended Funding: **\$305,480** (80%)

**Allard Street – Grant Street to Reid Street – mill and resurface, sidewalks present**

Project Cost: \$116,000

Eligible Funding: \$92,800 (80%)

Recommended Funding: **\$92,800** (80%)

**Mather Street – Vroman Street to Roy Avenue – reconstruction with wide outside lane with sidewalks present**

Project Cost: \$615,000

Eligible Funding: \$492,000 (80%)

Recommended Funding: **\$492,000** (80%)

Staff is looking for a recommendation to the BCPC Board of Directors for approval of the 2012-2016 TIP and a funding scenario for STP-Urban funds.

A motion was made by D. Martin, seconded by E. Rakers, to recommend to the BCPC Board of Directors the approval of the 2012-2016 Transportation Improvement Program for the Green Bay Urbanized Area and funding scenario #2. Motion carried.

4. Any other matters.

T. Klimek of the Escanaba and Lake Superior Railroad stated that the Canadian National Railroad no longer publishes its phone number. T. Klimek stated he receives about two phone calls from the public per week regarding the poor condition of Canadian National and other at-grade rail crossings.

C. Runge asked how public works departments handle poor at-grade rail crossings.

S. Grenier, Assistant Public Works Director for the City of Green Bay, stated the city inventories the condition of every rail crossing in the city every two years. Staff attempts to work with the rail owner to make improvements. If the city and owner cannot agree, the city has statutory authority to order repairs.

S. Grenier stated the city has worked with the rail owner for improvements to three crossings in 2011. This includes the rail crossing at the Ashland/Clinton intersection in Green Bay.

Mr. Tom Wittig was introduced as the new Transit Director.

5. Adjourn.

B. Lamers adjourned the meeting at 10:17 a.m.

**(DRAFT) MINUTES**  
**BROWN COUNTY PLANNING COMMISSION BOARD OF DIRECTORS**  
**TRANSPORTATION SUBCOMMITTEE**  
**Monday, August 13, 2012**  
**Green Bay Metro Transportation Center**  
**901 University Avenue**  
**Green Bay, Wisconsin**  
**10:00 a.m.**

**ROLL CALL:**

***(Voting)***

Jeff Agee-Aguayo	<u>          </u>	Tom Klimek	<u>      X      </u>
Bill Balke (Vice-Chair)	<u>          </u>	Randy Loberger *	<u>      X      </u>
Craig Berndt	<u>      X      </u>	Doug Martin	<u>      X      </u>
Geoff Farr	<u>      X      </u>	Tom Miller	<u>          </u>
Mike Finn	<u>          </u>	Rebecca Nyberg	<u>      X      </u>
Paul Fontecchio	<u>      X      </u>	Eric Rakers	<u>      X      </u>
Steve Grenier	<u>      X      </u>	Derek Weyer	<u>          </u>
Ed Kazik	<u>      X      </u>	Tom Wittig	<u>          </u>

***(Non-voting)***

Alexis Kuklenski (FHWA – Madison)	<u>      X      </u>
Urvashi Martin (WisDOT – Madison)	<u>          </u>
Chris Bertch (FTA Region 5)	<u>          </u>

**Others Present:** Lisa J. Conard, \* Todd Every for Randy Loberger, and Cole Runge.

**ORDER OF BUSINESS:**

C. Runge called the meeting to order at 10:00 a.m.

1. Approval of the August 29, 2011, Transportation Subcommittee meeting minutes.

A motion was made by S. Grenier, seconded by D. Martin, to approve the August 29, 2011, Transportation Subcommittee meeting minutes. Motion carried.

2. Election of a Subcommittee Chair and Vice-Chair.

E. Kazik nominated D. Martin as Chair and nominations were closed. All voted Aye.

D. Martin nominated B. Balke as Vice-Chair and nominations were closed. All voted Aye.

Chair D. Martin took over the meeting.

3. Recommendation to the BCPC Board of Directors regarding the 2013 Transportation Planning Work Program.

In addition to normal work program tasks, C. Runge reviewed the following (text direct from work program):

**Development of the 2015 MPO Long-Range Transportation Plan**

MPO staff will begin the process of developing the next major Long-Range Transportation Plan that must be adopted by November of 2015. Some of the tasks that are expected to occur in 2013 include data collection for the plan's Existing Conditions section, the completion of a base year (2010) regional traffic model, and the development of draft Goals and Objectives. A tentative schedule for this planning process is shown in Appendix 6.

#### 2014-2018 Transit Development Plan (TDP)

MPO staff will work with Green Bay Metro representatives to form an advisory committee, collect data, and develop a new TDP that addresses existing route deficiencies, paratransit service options, possible new service options, and other transit issues. The 2014-2018 TDP will also have a long-range element that addresses how transit can become the mode of choice for people who do not rely on the bus as their primary mode of transportation.

#### Coordinated Public Transit - Human Services Transportation Plan

MPO staff will prepare a full update of the existing plan with the cooperation of many public and private sector transportation providers and client representatives.

#### Environmental Impact Statement for Transportation Improvements in the Southern Portion of the Green Bay Metropolitan Area (Non-MPO Activity)

In 2012, MPO staff continued to develop an EIS to identify a preferred method of handling projected transportation demand in the southern portion of the Green Bay Metropolitan Area. Some of the work completed in 2012 included writing the first draft of an IAJR and submitting it to FHWA for review, completing a full draft of the EIS and submitting it to WisDOT and FHWA for review, facilitating lead agencies meetings with representatives of WisDOT and FHWA, and providing several project status reports to the BCPC Board of Directors, participating communities, and other organizations. In 2013, MPO staff will continue to work with WisDOT, FHWA, the project's cooperating and participating agencies, the EIS Stakeholder Committee, and the public to develop the Final EIS and receive a Record of Decision (ROD) for the project.

E. Rakers asked about the following statement:

"Staff researched red light cameras and their use in US cities to determine if they can and should be used in the Green Bay MPO area to reduce the frequency and severity of crashes and injuries."

E. Rakers asked that this information be disseminated to members of the subcommittee.

C. Runge agreed.

A. Kuklenski stated that a 2013 task will be to collect and share all data related to performance measures.

A. Kuklenski stated that the 2013 program will be approved under SAFETEA-LU and implemented under Moving Ahead for Progress for the 21<sup>st</sup> Century (MAP-21) and that the 2013 Work Program should note this.

C. Runge stated that staff is looking for a recommendation to the BCPC Board of Directors for approval of the 2013 Transportation Planning Work Program.

A motion was made by E. Rakers, seconded by S. Grenier, to recommend approval of the 2013 Transportation Planning Work Program with the suggested modifications. Motion carried.

4. Recommendation to the BCPC Board of Directors regarding the 2013-2017 Transportation Improvement Program for the Green Bay Urbanized Area.

L. Conard stated the Transportation Improvement Program (TIP) contains a five-year program of highway, transit, elderly and disabled, and alternative transportation improvement projects that have been awarded or are eligible for federal funds. There are numerous transportation-related federal funding sources identified for projects proposed in the draft TIP.

L. Conard noted that the MPO has been operating under the federal transportation law known as SAFETEA-LU since 2005. Congress recently passed and the president signed a new federal transportation law, MAP-21.

<p><b>SAFETEA-LU*</b> Federal Transportation Law</p> <p>Safe Accountable Flexible Efficient Transportation Equity Act - a Legacy for Users</p> <p><small>*expired on September 30<sup>th</sup>, 2009; new continuations thru September 30<sup>th</sup>, 2012</small></p>	<p><b>MAP-21*</b> Federal Transportation Law</p> <p>Moving Ahead for Progress - for the 21<sup>st</sup> Century</p> <p><small>*begins on October 1, 2012 (two-year act)</small></p>
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L. Conard noted that there will be changes in federal program names and funding levels beginning in 2013.

L. Conard stated that the TIP has included, and in some cases currently includes, projects such as the US 41 expansion, Military Avenue, Green Bay Metro buses and operating assistance, specialized vehicles for the Red Cross transportation program, and facilities such as the original Fox River Trail and subsequent trail improvements.

L. Conard stated that the Brown County Planning Commission, acting as the MPO Policy Board, has recommended the approval of the following projects since 2009:

<b>BCPC Board of Directors approval of STP-Urban Funds</b>	
<p><u>Humboldt Road – Bascom Way to Spartan Rd</u> - reconstruction with bike lanes &amp; sidewalk Project Cost: \$2,208,000 Eligible Funding: \$1,766,400 (80%) Approved Funding: \$1,434,894 (65%)</p>	<p><u>Greene Avenue – Libal St to East River Dr</u> - reconstruction with bike lanes &amp; sidewalk on the south side of the street Project Cost: \$381,850 Eligible Funding: \$305,480 (80%) Approved Funding: \$305,480 (80%)</p>
<p><u>Pilgrim Way – Ashland Av to Holmgren Way</u> - reconstruction Project Cost: \$1,740,000 Eligible Funding: \$1,392,000 (80%) Approved Funding: \$1,130,653 (65%)</p>	<p><u>Allard Street – Grant St to Reid St</u> - mill &amp; resurface with sidewalks present Project Cost: \$116,000 Eligible Funding: \$92,800 (80%) Approved Funding: \$92,800 (80%)</p>
<p><u>Gray Street – Dousman St to Velp Av</u> - reconstruction with shared outside lane with sidewalks present Project Cost: \$2,062,500 Eligible Funding: \$1,650,000 (80%) Approved Funding: \$1,650,000 (80%)</p>	<p><u>Mather Street – Vroman St to Roy Av</u> - reconstruction with wide outside lane with sidewalks present Project Cost: \$615,000 Eligible Funding: \$492,000 (80%) Approved Funding: \$492,000 (80%)</p>

A. Kuklenski asked for an explanation of how the TIP projects are selected, ranked, and approved.



L. Conard referred to the following slide:

### **Surface Transportation Program – Urban (STP-U)**

- Federal funding allocated to Urbanized Areas based on a population formula
- Metropolitan Planning Organization (MPO) decides which projects to fund
- Variety of transportation projects eligible
- MPO staff works with local public works staff to identify projects
- Process of ranking projects
- Normally a two-year funding cycle

L. Conard stated that the MPO's criteria for ranking projects include consistency with other transportation plans, volume to capacity ratios, pavement condition, utility replacement schedule, number of years a project appears in the TIP, and consideration of multi-modal transportation, among others. In addition to the criteria, all projects must comply with the state's complete streets law.

C. Runge stated that the criteria for ranking STP-U projects are located on page 15 of the draft TIP. The Transportation Subcommittee was helpful in putting together this prioritization process and the Brown County Planning Commission approved it a number of years ago.

L. Conard reviewed a typical TIP process:

### **TIP Process**

- 1 Staff collects project information from area agencies and jurisdictions and writes the draft document.
- 2 30-day Public Review – July 18<sup>th</sup> – August 17<sup>th</sup>
- 3 Overview of TIP and Public Hearing – August 1<sup>st</sup>
- 4 Environmental Consultation with Resource Agencies – August 13<sup>th</sup>
- 5 BCPC Transportation Subcommittee – August 13<sup>th</sup>
- 6 BCPC Board of Directors endorsement – September 5<sup>th</sup>
- 7 Demonstration of Fiscal Constraint to WisDOT, FTA, & FHWA
- 8 Approval by WisDOT – late fall/early winter
- 9 Incorporation into the STIP – publication in early 2013

L. Conard stated that the environmental consultation was held earlier today and a number of resource agencies were invited. Invited agencies include the US Army Corps of Engineers, US Fish and Wildlife Service, US EPA, Wisconsin DNR, US Park Service, Wisconsin DATCP, Wisconsin Historical Society, and the Oneida Tribe.

L. Conard stated that a public hearing was held before the BCPC Board of Directors (MPO Policy Board) the evening of August 1, 2012, and a 30-day public review period began on July 18, 2012. Staff has received technical comments from WisDOT and FHWA staff.

L. Conard stated that staff is looking for a recommendation to the BCPC Board of Directors for approval of the 2013-2017 TIP.

A motion was made by T. Klimek, seconded by E. Kazik, to recommend approval to the BCPC Board of Directors regarding the 2013-2017 Transportation Improvement Program for the Green Bay Urbanized Area. Motion carried.

5. Presentation about the Green Bay Urbanized Area's recent designation as a Transportation Management Area (TMA).

C. Runge introduced Alexis Kuklenski from the Federal Highway Administration (FHWA). A. Kuklenski provided a presentation via PowerPoint.

A. Kuklenski defined a MPO and stated that when a MPO reaches 200,000 population, a MPO becomes a Transportation Management Area (TMA). The MPO staff continues to follow MPO rules and new requirements are added. In July 2012, the Green Bay MPO became a TMA with publication in the Federal Register. After this date, the MPO has 12 to 18 months to transition to a TMA. "Perfection" is not expected, but "good faith" efforts to meet TMA requirements are expected. The Green Bay MPO will be expected to be in compliance by 2014.

R. Nyberg asked about the 200,000 census boundary.

A. Kuklenski stated that it was not Green Bay or Brown County but the area of urbanization as defined by the U. S. Census.

C. Runge stated the 2000 Urban Area Boundary is on page five of the 2013 Work Program. Staff is currently working with WisDOT and FHWA on establishing a 2010 boundary.

A. Kuklenski reviewed the following:

The Planning Process in a TMA must:

- Be based on a continuing and comprehensive planning process carried out by the MPO in cooperation with the state and transit operators.
- Include a congestion management process (CMP) providing for effective management of new and existing transportation facilities.
- Select all federally funded projects (except those on the National Highway System or under the bridge replacement and Interstate maintenance programs) in consultation with the state and any affected public transit operator.
- Receive a proportional share of the funds distributed under 23 U.S.C. 133(d)(3)(A)(i) and 49 USC 5307 funds, based on population.
- Be certified by the US Secretary of Transportation at least once every four years (currently the MPO self-certifies via the Work Program and TIP resolution).

TMA/MPO Policy Board must include:

- Locally elected officials.
- Officials of major public providers of transportation.
- State transportation officials.

TMA Certification Reviews consist of:

- Desk audits
  - Federal team reviews planning documents and responses to written questions prior to on-site visit.
- On-site visit
  - Face-to-face discussions with MPO, State DOT and transit agency staffs.
  - Interviews with local officials, MPO Board members, others.
- Required meeting for public input
  - Can be handled in a variety of ways.

A. Kuklenski stated that this is a major undertaking for staff at FHWA and the MPO. FHWA recently completed the desk review of SEWRPC (TMA agency for Milwaukee) and developed 16 pages of questions for MPO staff to answer.

C. Runge asked if MPO staff's TMA certification work should be a 2014 Work Program item.

A. Kuklenski stated yes.

C. Runge asked if the Transportation Enhancement Program (Transportation Alternatives under MAP-21) will have a set-aside for TMAs.

A. Kuklenski stated yes, but states will have jurisdiction.

6. Any other matters.

None.

7. Adjourn.

D. Martin closed the meeting at 10:47 a.m.

**PROCEEDINGS OF THE BROWN COUNTY  
VETERANS' RECOGNITION SUBCOMMITTEE**

Pursuant to Section 19.84, Wis. Stats., a regular meeting of the **Brown County Veterans' Recognition Subcommittee** was held on Monday, August 13, 2012 at 5:00 p.m., in Room 201 of the Northern Building, 305 E. Walnut Street, Green Bay, Wisconsin.

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**PRESENT:** Chair Erickson, John Walschinski, Jim Haskins, Ed Koslowski, Duane Pierce, Delores Pierce, Rosemary Desisles, Donald Bettine, Jerry Polus, John Maino

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**\*\*Running Total of Veterans' Certificates: 1264**

**1. Call Meeting to Order.**

The meeting was called to order by Chair Bernie Erickson at 5:00 p.m.

**2. Invocation by Jim Haskins.**

**3. Approve/Modify Agenda.**

**A MOTION WAS MADE BY JOHN MAINO, SECONDED BY JIM HASKINS TO APPROVE. VOTE TAKEN. MOTION CARRIED UNANIMOUSLY**

**4. Approve/Modify Minutes of July 17, 2012.**

**A MOTION WAS MADE BY DONALD BETTINE, SECONDED BY DUANE PIERCE TO APPROVE. VOTE TAKEN. MOTION CARRIED UNANIMOUSLY**

**5. OK to pay bills.**

Polus presented a bill in the amount of \$214.56 for water bottles that had been ordered to be sold in the company store.

**MOTION MADE BY DONALD BETTINE, SECONDED BY ROSEMARY DESISLES TO PAY THE BILL FOR THE WATER BOTTLES IN THE AMOUNT OF \$214.65. VOTE TAKEN. MOTION CARRIED UNANIMOUSLY**

**6. Discussion regarding Military Appreciation Day at Brown County Fair.**

CVSO Jerry Polus reported that he had just had a meeting at the Fair with Becky Murkley and Ron Van Dyck to go over the final details for the Military Appreciation Day. He stated that the tent will be quite large and will be set up adjacent to the stage. He shared a diagram of the layout of the tent and stated that all of the flags will be displayed outside the entrance of the tent. There will be a table set up for people to sign up for veterans certificates and this will be handled by Rosemary Desisles and Delores Pierce. There will also be a table to register for door prizes and this will be handled by Duane Pierce and Jim Haskins and it will be noted that people must be present to win. The tables for the different groups will be set up around the edges of the tent. Polus also stated that he has confirmed that Schneider's Ride With Pride truck will be there along with the Vet Center vehicle and these will be displayed outside. Polus advised people to start arriving around 11:00 a.m. to get their displays set up. He also stated that there will be a table set up to sell water bottles, tee shirts, mugs and stickers.

Polus continued that the band will be arriving in Green Bay Friday evening. They will meet Bernie Erickson at the Lambeau Field Atrium on Saturday morning at 10:00 a.m. for their tour and lunch at Curly's Pub. The band will then arrive at the Fair about 5:00 p.m. to set up and this should take them about 20 – 30 minutes. Door prizes will be

handed out between 6:15 and 6:30 p.m. John Maino will take over after the door prize distribution and the colors will then be posted by Rolling Thunder and one of their members will sing the National Anthem. Maino will then give a welcome and introduce County Executive Troy Streckenbach who will speak and then Bernie Erickson will be introduced and speak briefly. Following that, Rolling Thunder will hold their table ceremony. The band will follow and will perform for 90 minutes. Polus noted that the band will perform again on Sunday from 4:00 – 5:30 p.m.

Polus stated that about 650 tickets have been distributed and there has been good PR work and he greatly appreciated the efforts of this Subcommittee in getting the word out. Erickson will do a radio spot with John Maino on WIXX sometime during the week.

Donald Bettine stated that the VFW Brown County Council has had this event advertised on their website several times over the last several weeks.

**7. Report from CVSO Jerry Polus re: company store and current inventory.**

Polus stated that sales of products in the company store have been going well.

Polus also reported that they will be having a meeting with the VA in Milwaukee on August 14 regarding Veterans Court. He stated that they have finally hired a new Veterans Justice Outreach Coordinator which is a key position for the Veterans Court team. Polus stated that there are currently five veterans in court and they will be adding six to eight more soon.

**8. Report from Committee Members Present (Bettine, Desisles, Haskins, Maino, Ness, Pierce, Steenbock, Walschinski & Witkowski).**

-Donald Bettine – no report.

-Rosemary Desisles – no report.

-Jim Haskins – reported that an event was held at Miller Park on August 11 called Field of Honor: A Salute to the Greatest Generation. Over one thousand WWII vets were invited and the event featured the world premier of the Stars and Stripes Honor Flight documentary film. Haskins also stated that Daddy D Productions is currently doing a Salute to Veterans show in August and September.

-John Maino – reported that he is continuing to work on the City Stadium Run for Veterans which will be held on September 8. All proceeds will go to the Wounded Warriors Athletic Fund. The 5K run/walk starts at Green Bay East High School at 8:00 a.m.

-Duane Pierce – reported that the annual Nichole Frye ride by Rolling Thunder will be held on August 25 out of Lena.

-John Walschinski – reported that his design for the Veterans Memorial in Howard had been selected as the design that was turned over to the architects. He shared a picture with the Subcommittee and stated that he has also been asked to join the ad hoc committee working on this project. The goal is to break ground by Veterans Days.

-Bernie Erickson – reported that his mother in law recently passed away and the Navy Honor Guard was at the funeral as she was a WW II Veteran. He stated that this was one of the nicest military presentations he has seen.

9. **Such other Matters as Authorized by Law.** None.

10. **Adjourn.**

**A MOTION WAS MADE BY JIM HASKINS, SECONDED BY DUANE PIERCE TO  
ADJOURN AT 5:30 P.M. VOTE TAKEN. MOTION CARRIED UNANIMOUSLY**

Respectfully submitted,

Therese Giannunzio  
Recording Secretary